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# PBS TeacherLine Facilitator Course Review

*This information provides feedback on your facilitation from three perspectives: your self-evaluation, the PBS Associate Director of Online Facilitation, and aggregate survey results from learners in your course(s).*

**Facilitator Name:** Facilitator 1

**Section Number:** 1

**Course Term:** Winter 2010

**Number of Learners:** 23 (14 completed the learner survey)

*3 = Excellent 2 = Satisfactory 1 = Needs improvement*

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| **Course climate and community building** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Providing, modeling and/or enforcing appropriate standards for learner behavior. | 3 | 3 | 3.0 | 14 | 0 | 0 |
| Creating a safe and comfortable online learning environment. | 3 | 3 | 2.9 | 13 | 1 | 0 |
| Utilizing effective techniques for communicating in a friendly way and remaining accessible to learners. | 3 | 3 | 3.0 | 14 | 0 | 0 |
| PBS Comments: As always you set the tone for success with your learners from the first day. | | | | | | |

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| **Instruction** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Strengthening learners’ understanding of course concepts through various interactions (e.g. discussion boards, assessment feedback). | 3 | 3 | 2.9 | 13 | 1 | 0 |
| Utilizing techniques for explaining concepts clearly and effectively. | 3 | 3 | 2.9 | 12 | 2 | 0 |
| PBS Comments: “Yikes! Help!” was efficiently maintained throughout the course with speedy replies from you. | | | | | | |

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| **Interaction and discussion facilitation** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Encouraging a range of viewpoints in discussions. | 3 | 3 | 2.9 | 13 | 1 | 0 |
| Encouraging learners’ continued interaction/engagement through the use of questions or comments. | 3 | 3 | 2.9 | 13 | 1 | 0 |
| Synthesizing learner posts and stimulating ongoing discussion on the discussion boards. | 3 | 3 | 2.9 | 13 | 1 | 0 |
| Demonstrating high-quality written communication skills throughout the course. | 3 | 3 | 2.9 | 13 | 1 | 0 |
| PBS Comments: Thanks for posting weekly landscape interventions to keep the discussion going. | | | | | | |

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| **Course organization** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Coordinating and assisting learners in understanding course requirements and procedures for working online. | 3 | 3 | 3.0 | 14 | 0 | 0 |
| Personalizing the course to accommodate a range of learning styles. | 3 | 3 | 2.6 | 9 | 5 | 0 |
| Responding to learner questions within 24 hours. | 3 | 3 | 2.9 | 13 | 1 | 0 |
| Remaining sensitive to any difficulties that learners have completing assignments or maintaining the course pace. | 3 | 3 | 2.9 | 12 | 2 | 0 |
| PBS Comments: Your compassion and flexibility as a facilitator is a benefit to your learners. | | | | | | |

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| **Implementation of assessments** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Keeping learners informed of their progress during the course. | 3 | 3 | 3.0 | 14 | 0 | 0 |
| Providing detailed, thoughtful and constructive feedback about learners’ performance in the course. | 3 | 3 | \* | \* | \* | \* |
| Providing detailed and thoughtful feedback about learners’ performance in the course. | \* | \* | 3.0 | 14 | 0 | 0 |
| Providing constructive feedback about learners’ performance in the course. | \* | \* | 3.0 | 14 | 0 | 0 |
| PBS Comments: Thanks for posting detailed feedback each week on time! | | | | | | |

*\*Question was combined on self and PBS surveys and split between two questions on learner survey*

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| --- | --- | --- | --- | --- | --- | --- |
| **Other** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Conducting the course in accordance with facilitator checklist and contract deliverables. | 3 | 3 | \* | \* | \* | \* |
| PBS Comments: I’m so glad you are feeling better and back facilitating. We missed you during the fall term. | | | | | | |

*\* This question was not asked of learners*

**Strengths that your learners associated with you:**

responding to our discussion

 Ms. XXXX has a very caring and encouraging manner.

 Her ability to communicate and recognize learning styles. Her knowledge of the materials presented and her presence in the class which makes a big difference.

 Her knowledge of the materials given, and how to effectively transfer the information to this class.

 Her ability to explain the course and its difficulties when needed. She seems friendly and welcoming, keep things moving and interesting

 I consider XXXX’s strength to be her ability to communicate with each of us at our own level, and how her communications always read as if she were right there talking to you.

 communication understanding that everyone is not at the same level or has not had the same amount of training

 helping others to achieve what they are working on

 Feedback was excellent she would respond to your questions quickly.

 Ms XXXX was very clear with giving direction to the class. Whenever I e-mail her she would respond quickly. All grades were poster in a timely manner.

 She did a great introduction. She made us feel at ease taking the course.

 Communication, Positive feed back and necessary feedback

 communicating on a timely basis. keeping subject on track

 communication

**Suggestions from your learners for how this course could have been facilitated more effectively:**

* Maybe a little more feedback on our discussions or materials learned during the week. I don't know if you feel it is necessary since we are adults.

**Section Number:** 2

**Course Term:** Winter 2010

**Number of Learners:** 11 (11 completed the learner survey)

*3 = Excellent 2 = Satisfactory 1 = Needs improvement*

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| **Course climate and community building** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Providing, modeling and/or enforcing appropriate standards for learner behavior. | 3 | 3 | 2.7 | 9 | 1 | 1 |
| Creating a safe and comfortable online learning environment. | 3 | 3 | 2.8 | 9 | 2 | 0 |
| Utilizing effective techniques for communicating in a friendly way and remaining accessible to learners. | 3 | 3 | 2.8 | 9 | 2 | 0 |
| PBS Comments: As always you set the tone for success with your learners from the first day. | | | | | | |

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| **Instruction** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Strengthening learners’ understanding of course concepts through various interactions (e.g. discussion boards, assessment feedback). | 3 | 3 | 2.7 | 8 | 3 | 0 |
| Utilizing techniques for explaining concepts clearly and effectively. | 3 | 3 | 2.6 | 8 | 3 | 1 |
| PBS Comments: “Yikes! Help!” was efficiently maintained throughout the course with speedy replies from you. | | | | | | |

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| **Interaction and discussion facilitation** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Encouraging a range of viewpoints in discussions. | 3 | 3 | 2.7 | 9 | 1 | 1 |
| Encouraging learners’ continued interaction/engagement through the use of questions or comments. | 3 | 3 | 2.7 | 9 | 1 | 1 |
| Synthesizing learner posts and stimulating ongoing discussion on the discussion boards. | 3 | 3 | 2.7 | 8 | 3 | 0 |
| Demonstrating high-quality written communication skills throughout the course. | 3 | 3 | 2.7 | 8 | 3 | 0 |
| PBS Comments: Thanks for posting weekly landscape interventions to keep the discussion going. | | | | | | |

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| **Course organization** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Coordinating and assisting learners in understanding course requirements and procedures for working online. | 3 | 3 | 2.8 | 9 | 2 | 0 |
| Personalizing the course to accommodate a range of learning styles. | 3 | 3 | 2.5 | 6 | 4 | 1 |
| Responding to learner questions within 24 hours. | 3 | 3 | 2.8 | 9 | 2 | 0 |
| Remaining sensitive to any difficulties that learners have completing assignments or maintaining the course pace. | 3 | 3 | 2.7 | 8 | 3 | 0 |
| PBS Comments: Your compassion and flexibility as a facilitator is a benefit to your learners. | | | | | | |

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| **Implementation of assessments** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Keeping learners informed of their progress during the course. | 3 | 3 | 2.8 | 9 | 2 | 0 |
| Providing detailed, thoughtful and constructive feedback about learners’ performance in the course. | 3 | 3 | \* | \* | \* | \* |
| Providing detailed and thoughtful feedback about learners’ performance in the course. | \* | \* | 2.7 | 8 | 3 | 0 |
| Providing constructive feedback about learners’ performance in the course. | \* | \* | 2.8 | 9 | 2 | 0 |
| PBS Comments: | | | | | | |

*\*Question was combined on self and PBS surveys and split between two questions on learner survey*

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| --- | --- | --- | --- | --- | --- | --- |
| **Other** | **Self** | **PBS** | **Learners** | | | |
| **Mean** | **3** | **2** | **1** |
| Conducting the course in accordance with facilitator checklist and contract deliverables. | 3 | 3 | \* | \* | \* | \* |
| PBS Comments: I’m so glad you are feeling better and back facilitating. We missed you last term. | | | | | | |

*\* This question was not asked of learners*

**Strengths that your learners associated with you:**

 develop skills

 XXXX is extremely responsive, accessible, and encouraging! She did a great job keeping us on track!

 Flexibility, prompt response, patient explanations, making assignments clear.

 Her communications with students.

 Strong communication skills, Willing to reach out to make sure that the learner fully understands the requirements of the course

 Very friendly, understanding, good communication

 Organized

 She did a nice job providing an outline of what was required for the week.

 XXXXX is accessible and very friendly. Her emails helped clarify what was expected with the Journal Assignments tremendously. Her summary discussion posts synthesized the conversations very well (I just wish that I was quoted!).

 She created a safe atmosphere that encouraged discussion.

 She was a very nice person.

**Suggestions from your learners for how this course could have been facilitated more effectively:**

 I was not pleased that the discussion board wasn't moderated as effectively as other courses I've taken. Specifically, she allowed people to continue to post simple "I agree" statements and didn't seem to discourage the same person from replying over 10 times in one week which got annoying.

**Self Reflection Comments**

### Aspects of your instruction this term that you feel are reflective of your strengths as a TeacherLine facilitator: Interaction with students through e-mails to include feedback, additional information, support in many forms, and acknowledgement of their efforts....be they so humble!

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### Your priority list for improving your facilitation skills and encouraging your professional growth as a TeacherLine facilitator, including how you will carry out those plans:

I need to streamline the grading process. I feel I can work on this with each class and become more efficient yet thorough. I just really enjoy giving personal and encouraging feedback....but it takes too long!